

A SAMPLE CLASS CUE CARD

9:45 a.m. (11:15 a.m.) - Informal Fellowship Time

- Enjoy refreshments**
- Meet and greet**
- Greet every student by name**
- Introduce guests to others**
- Catch up on students' lives**

10:00 a.m. (11:30 a.m.) - Informal Class-Time Begins

- Icebreaker** (“Everybody stand and shake hands with 5 people!”)
- Announce weekly TIA/SL leaders** (Throw candy)
- “You may be seated... who is visiting with us this week...?”**
- Meet and introduce visitors**
- Pass out bulletins**
- Cover announcements**
- Pass out hand outs** (Monthly devotionals, registration cards, etc)
- Informal class time** (Game, object lesson, testimonies, personal visit, etc)

10:15 a.m. (11:45 a.m.)- Formal Class-Time Begins

- Introduce Scripture text**
- Prepare for offering**
- Class prayer for lesson and offering**
- Read text together**
- Review last week's lesson**
- Teach lesson** (minimum 30 minutes)
- Apply lesson**
- Prayer**
- Dismiss**

10:50 a.m. (12:20 p.m.) - After Class Time

- Greet students**
- Look for chance to witness to visitors**
- Collect rolls and other information**
- Ready class for next hour**
