



Request for Student's Taxpayer Identification Number (Substitute Form W-9S)

West Coast Baptist College
4010 E Lancaster Blvd
Lancaster, CA 93535

Part 1

Student Name
Home Street Address (Please provide full address.)

Part 2

US Citizenship Status <input type="checkbox"/> US Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Neither	Taxpayer Identification Number SSN or ITIN _____
West Coast Baptist College EIN: 472738871	
I certify that the number shown on this form is my correct taxpayer identification number.	
Signature: _____ Date: _____	

Part 3

<input type="checkbox"/> I am a foreign national/nonresident alien and do not have a Social Security number or individual taxpayer identification number. I do not plan to file an income tax return in the U.S.
<input type="checkbox"/> I do not wish to provide my taxpayer identification number to West Coast Baptist College at this time. I understand that I may be subject to an IRS fine of \$50 for failure to do so. I further understand that the IRS will not be able to use the form 1098-T filed by West Coast Baptist College to confirm my eligibility for certain education tax benefits without my taxpayer identification number.
Signature: _____ Date: _____

See instructions on back/below.

Instructions

Once completed, the document may be submitted by any of the below methods:

Digital Signature Application: Simply complete and submit the form.

In-person: Please deliver to the Admissions Records Manager in the Welcome Center.

By Email: Email a clear scan of this form to admissions@wcbc.edu.

By Mail: Mail to the below address:

West Coast Baptist College
ATTN: Dir. of Admissions
4010 E. Lancaster Blvd.
Lancaster, CA 93535

Purpose

West Coast Baptist College must get your correct identifying number to file Form 1098-T, Tuition Statement with the IRS and to furnish a statement to you. This will be your Social Security number (SSN), or, if you are not eligible to obtain an SSN, your individual taxpayer identification number (ITIN). Form 1098-T contains information about qualified tuition and related expenses to help determine whether you, or the person who can claim you as a dependent, may take either the tuition and fees deduction or claim an education credit to reduce Federal income tax. For more information, see IRS Pub. 970, Tax Benefits for Higher Education.

Under federal law, you are required to provide the requested information.

Part 1.

Enter your name and mailing address. The name should match that used by the Social Security Administration or Internal Revenue Service. Please indicate your citizenship in the options provided.

Enter your Taxpayer Identification Number, or your SSN or ITIN. If you do not have an SSN or ITIN, apply for one. Fill out and return this form when you receive a Taxpayer Identification Number.

Part 2.

Sign your name in the space provided to confirm the information provided. West Coast Baptist College cannot change your records without your signature.

Part 3.

Please fill out this part only if you are unwilling or unable to provide a taxpayer identification number. Check either the first or second box and sign the statement. By law, West Coast Baptist college must ask you at least once a year for your taxpayer identification number in order to meet its obligation to file Form 1098-T.

Penalties

Failure to furnish correct SSN. If you fail to furnish your correct SSN or ITIN to West Coast Baptist College, the IRS may impose a penalty of \$50 unless your failure is due to reasonable cause and not to willful neglect.

Misuse of SSNs. If West Coast Baptist College discloses or uses SSN in violation of Federal law, West Coast Baptist College may be subject to civil and criminal penalties.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to give your correct SSN or ITIN to persons who must file information returns with the IRS to report certain information. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation and to cities and states to carry out their tax laws.