Form I-901

In general, you need to:

- Either be currently enrolled in an approved school or exchange visitor program or have been accepted into one. You will need a Form I-20 or DS-2019.
- Determine if you need to pay the fee. For more information, see the section, Do I pay the fee?
- Pay the fee in time to have it processed before a consular or DHS official must make a decision about your visa, entry into the United States or other application where the fee is required.

You will need to fill in a Form I-901 with information from your Form I-20 or DS-2019 and pay the required fee. See the Fee Amount Chart for more detailed fee information.

You can fill in the Form I-901 online at ww.fmjfee.com or send a paper version to:

By Mail

I-901 Student/Exchange Visitor Processing Fee P.O. Box 970020 St. Louis, MO 63197-0020 United States

By Courier (to expedite delivery to SEVP)

I-901 Student/Exchange Visitor Processing Fee 1005 Convention Plaza St. Luis, MO 63101 United States Phone Number: 1.314.425.1809 (United States Country Code 011)

If you have internet access, completing the form online will help ensure that you provide all the information in the correct format. This helps speed processing.

Paper forms are scanned and read by machine. If information is missing or hard to read, the form will be manually reviewed. SEVP will attempt to fill in missing or hard-to-read information. This could cause a short delay in processing your form or could result in the form being returned to you for correction. When using a paper form, please print clearly.

Your SEVIS ID number, last name (surname or family name) and date of birth are critical data elements. These are needed to match the information on your Form I-20 or DS-2019.

Payment Options

You can pay your fee by credit or debit card if you are submitting your form online. See the section on credit and debit cards for more information about the cards SEVP will accept.

You can pay by international money order or check drawn on a financial institution in the United States and payable in United States Currency. (See the section on payment by check or money order for more information.)

Checks are accepted subject to collection. If the bank on which it is drawn does not honor the check, you will be charged a \$35 fee.

- If you fill in the Form I-901 online and choose the option to pay by check or money order, you will be able to print a payment coupon. There is a control number on the top of the coupon. Write the control number, your name and your SEVIS ID number on your check or money order and attach the coupon.
- If you use paper Form I-901, write your SEVIS ID number and name on your check or money order and attach the form before sending it in.
- Western Union Quick Pay is also an accepted method of payment for the I-901 fee.
- Applicants choosing to pay their I-901 Fee by Western Union will be required to fill out the Form I-901 on the website prior to visiting Western Union. You must have the coupon number in order to complete the payment at Western Union. For detailed payment instructions using Western Union Quick Pay, please see: http://www.ice.gov/sevis/i901/wu-instructions

Record of Payment

An electronic payment confirmation kept in the SEVIS I-901 fee payment system will serve as proof of payment for the SEVIS I-901 fee. The SEVIS ID on the payment confirmation receipt must always match the SEVIS ID on the student's most current Form I-20 or DS-2019, unless the F or M student is considered a border commuter student. If the SEVIS ID is different, please email <u>fmjfee.sevis@ice.dhs.gov</u> to confirm a new I-901 SEVIS Fee payment is required. The printed confirmation can be printed from <u>www.fmjfee.com</u> at any time.

See the section on receipts for more information.