



Enrollment Requirements and Procedures

- **Step 1** Complete Admission Application
- **Step 2** Turn in the following forms
 - Student Essay Form
 - Transcript (*Previous two years of academic work. This document must be translated into English.*)
 - Transfer of records
 - Copy of legal birth certificate (*This document must be translated into English and show the student's name, birthdate, and birthplace.*)
 - Immunization record (*This document must be translated into English.*)
 - I-20 form from previous school (*If applicable.*)
 - Submit your original TOEFL score report. A minimum score of 28, minus the speaking section, is required to be considered for acceptance.
LBS TOEFL Code: 7336
- **Step 3** You will be contacted to setup a Skype or FaceTime interview.

Students may begin on the first day of school only if all documentation has been received and reviewed to be acceptable.

A letter of acceptance and the I-20 will be mailed to the applicant.

Applicants should arrive by August 23 to move into their homestay, meet with school staff regarding class schedule, and attend the Back To School Night and New Student Orientation.

Important Dates

August 24, 2017	Back to School Night & New Student Orientation (Grade 7-12) – 6:30 PM
August 28, 2017	First Day of School 8 AM