



Entrance Procedures & Requirements

Application & Forms

- Admission Application (This must be completed fully)
- Please attach a recent photo to the application form.
- Essay Form
- Transcript (*Previous two years of academic work. This document must be translated into English*)
- Transfer of Records Forms
- Copy of legal birth certificate (*This document must be translated into English and show the student's name, birthdate, and birthplace*)
- Copy of Passport
- Copy of Immunization Records (*This document must be translated into English*)
- I-20 form from previous school (*If applicable*)
- Submit your original TOEFL score report. A minimum score of 28, minus the speaking section, is required to be considered for acceptance. LBS TOEFL Code: 7336

Procedures

- Submit the Admissions Application and a non-refundable application fee of \$300.
- You will be contacted to setup a skype or Face Time interview.
- Students may begin school on the first day as long as all the above documentation has been received and reviewed to be acceptable.